

TCDA Board of Directors Meeting

October 17, 2014

Kerr County, Texas

Meeting was called to order by Chief Deputy Clay Barton, President TCDA at 9:05 Am. Meeting was held at the Inn of the Hills, Kerrville, Texas.

Board members present are as follows:

Chief Deputy Clay Barton, Kerr County
Retired Chief Deputy Butch Davis, Walker County
Retired Chief Deputy Mike Cox, Navarro County
Chief Deputy Abraham Vega, Lynn County
Chief Deputy Bryon Lyons, Polk County
Chief Deputy Randy McDaniel, Montgomery County
Retired Chief Deputy Charley Shaw, Gaines County
Chief Deputy Brent Walter, Leon County
Chief Deputy Cheryl Martin, Andrews County
Chief Deputy Joe Orozco, Parmer County
Chief Deputy David McDonald, Nolan County
Chief Deputy Wayne Floyd, Ochiltree County
Chief Deputy David Brent, Caldwell County
Chief Deputy Jim Stewart, Brazos County
Chief Deputy Carmen Napp, Moore County
Jan Halverson
Carmella Jones, SHSU

Benediction was given by Butch Davis.

Business:

- Secretary, Carmen Napp presented the minutes from the June 8, 9 and 12th, 2014 Board of Directors and Board Meeting. A correction was made to the spelling of Joe Orozco's last name on the June 12th minutes. Motion made by Randy McDaniel to approve the minutes with the correct spelling of Chief Deputy Orozco's name and 2nd by Joe Orozco to approve the minutes from June 8,9 and 12th, 2014 meeting of the TCDA Board of Directors and Board Meeting. Motion passed.

- Treasurer, Cheryl Martin presented the Profit and Loss and Balance Sheet for January through December 2014. (See attached report to following minutes). A motion was made by Cheryl to accept the Treasurer's Report and seconded by Wayne Floyd. Motion passed.
- PayPal Update: It is going good, Cheryl is going to remove Carmen from the account along with her personal information and try and open a new one with her information.
- Website: Just a few minor things but it is up and running. Need Bio from the Board Members to place on the site. Also looking for the Article of Incorporation or the TCDA Mission Statement to be posted somewhere on the site. Will be able to register online, both participants and vendors.

❖ Conference:

- We will have a band and dinner at the Expo instead of regular Banquet with guest speaker this year. That way there will be activities for the kids after the dinner. The Banquet normally cost around \$10,000; it was \$9,970.50 for 2014. Clay is working to get information on a guy that won the BBQ Pitmaster to see if he could do us a deal for around \$12 a plate. Butch made a motion that Clay brings the information to the next meeting for a vote and Charley 2nd it. Motion passed.
- Jan: Discussed the estimated budget for 2015 (copy of the break down is attached).
- Discussed vendor set up and breakdown times Cheryl made a motion to change set up time for the vendors Monday, 3-5 and again Tuesday 8am – 10 am open all day Tuesday and Wednesday break down before 5pm and give way door prizes out no later than 5pm on Wednesday, 2nd by Butch. All in favor. Stamp discussion for a later date.
- Attendee's evaluations: Several training and conference ideas given. Several of the ideas are marked for discussion for training 2015.
- A list serve for members to send in conference ideas and communicate events throughout the year is being offered by SHSU. A motion was made by Butch to move forward with the list serve contract with SHSU and have Carmella or Sherrese approve all messages before sending them out. The board will be responsible for the adding and subtracting of members and administrator (current president will be responsible for the of maintaining membership list, etc.) Bryon seconded the motion. All in favor.
- A motion was made by Carmen to approve a check for \$50.00 to the Texas Comptroller's office for a late fee. Along with authorizing Cheryl to pay the accountant for the IRS

paperwork filed. Seconded by Butch, all in favor. The card was delivered to a past president and not received by Cheryl.

- Carmella presented a memorandum of Understanding with SHSU: Cost is a \$1.00 per member, staff travel, postage and supplies, employees work registration table etc. Mike made a motion to table until the board members had more time to read the memorandums she presented, 2nd by Joe, all in favor.

➤ Committee Reports:

- By-Laws:
 - No change with Bylaws still working on wording for the Benevolence fund with the committee. Would like to add the mission statement to the Bylaws once it is located.
- Benevolence Committee: The fund should start out with 10,000. But still working with Bylaw Committee on wording.
- Conference Committee:
 - David stated he is working with Jan to nail a few things down.
- Melvin Drum Award: Close deadline in March 5th.
- Scholarship: David Brent: No scholarships letters yet.
- Nominations Committee: Brent Walters: Send a letter out for 1&3 place and Sgt. at Arms positions. Will use the list from the list serve and form a packet. Must have the support of their Sheriff to travel for meetings during the year.
- Membership Committee: Bryan Beavers and Dan Parker are working on getting more people to attend.
- Spouse and Activities: Carmella Jones: Same thing as last year

➤ Association Business: Jan's contract is up for renewal. Motion is made by (Butch Correction it was Mike that made the motion) to rehire Jan for the 2015 conference with a raise from 10,000 to 12,000 for the year. 2nd by Bryon, all in favor.

- ❖ Motion was made by Randy McDaniel to adjourn and seconded by Charley Shaw all in favor at 12:06 pm.
- ❖ Next meeting set for January 23rd, 2015 at Inn of the Hills, Kerrville starting at 9:00 am.